



## CITY OF BELLE ISLE, FLORIDA

1600 Nela Avenue  
Belle Isle, Florida 32809  
(407) 851-7730 • FAX (407) 240-2222  
[www.cityofbelleislefl.org](http://www.cityofbelleislefl.org)

### RENTAL UNIT LICENSE APPLICATION

City Code Chapter 7, Art. II, Sec. 7-26 to 7-31

All residential rental or leased units, including single and multifamily dwellings, must be registered with the City of Belle Isle.

**\*\*\*\* Please attach a copy of the lease if unit / home is occupied\*\*\*\***

Property Address: \_\_\_\_\_, Belle Isle, FL ☐ 32809 ☐ 32812

Unit Classification (Check One) \_\_\_\_\_ single family \_\_\_\_\_ duplex \_\_\_\_\_ triplex-condominium

Term of the Lease: From: \_\_\_\_\_ To: \_\_\_\_\_

Name of Lessee(s): \_\_\_\_\_ ☐ Currently Vacant

Number of occupants: \_\_\_\_\_ Relationship to Lessee \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner(s) Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
(phone) \_\_\_\_\_ (email) \_\_\_\_\_

Property Mgmt Company: \_\_\_\_\_

Agent Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
(phone) \_\_\_\_\_ (email) \_\_\_\_\_

**All information found on this application is REQUIRED per CC, Chap. 7, Art. II, Sec. 7-27**

FOR OFFICE USE ONLY:

FEE: \$50.00 per dwelling unit

\_\_\_\_\_  
Date Paid

\_\_\_\_\_  
Check/Cash

\_\_\_\_\_  
Valid Until

\_\_\_\_\_  
License #

\_\_\_\_\_  
Rec'd By

By signing below, I acknowledge I am aware of the following:

- (1) That the owner/licensee shall be responsible for maintaining the rental property in compliance with all city codes.
- (2) That failure to maintain the rental property in compliance of this Code may result in enforcement against the owner/licensee before the city code enforcement board or by any other means available to the city.
- (3) That failure to abide by the applicable codes and ordinances of the city may result in a fine and/or lien upon the rental property and other property of the owner.
- (4) That no single family home, nor any dwelling unit of a duplex or other multi family dwelling structure, shall be rented except to a single family as defined by this Code.
- (5) That each lease or rental agreement entered for the licensed dwelling unit shall include the following language:  
"Rental of this dwelling shall be only to a single family as defined by Belle Isle Code, as follows: one or more persons related by blood, marriage or adoption living as a single nonprofit housekeeping unit OR a number of persons not exceeding 3 and living as a single nonprofit housekeeping unit though not related by blood, marriage or adoption."
- (6) Short term rentals (ie: rentals for a term of less than seven months) are prohibited.
- (7) The residential rental license is not valid for more than one year and all licenses shall expire on July 31 of each year.
- (8) The renewal of a residential rental license is due and payable on or before July 31<sup>st</sup> of each year. Licenses that are not renewed when due and payable are delinquent and subject to a delinquency penalty equal, and in addition to, the license fee.

**Tenants name(s):**

_____	_____	_____
Print	Signature	Date
_____	_____	_____
Print	Signature	Date
_____	_____	_____
Print	Signature	Date

**Owners Name(s):**

_____	_____	_____
Print	Signature	Date
_____	_____	_____
Print	Signature	Date
_____	_____	_____
Print	Signature	Date

***All information found on this application is REQUIRED per CC, Chap. 7, Art. II, Sec. 7-27***